

## SIXTH FORM CAR PERMISSION REQUEST FORM

Request for permission for my child to drive a car to school.

Parents and pupils must have read the school's Car Policy statement.

- The pupil must possess a valid full driving licence.
- Particulars of the car type must be given to the school (see below).
- The car should be appropriately insured, have a valid MOT certificate (if required), be safe and comply with all Road Traffic Act legal requirements.
- No responsibility can be accepted for any loss or damage to the car while it is parked on the school campus; the car must be parked in the car park by the astro-turf at the west edge of the campus.
- The car must only be used for journeys to/from school at the proper time, unless specific permission is sought for other use.
- No lifts may be given to any other pupil of the school without the Deputy Head (Pastoral) express permission; the Deputy Head will also need the written agreement of a parent of the passenger(s). Permission for this to happen will only be granted in exceptional circumstances
- Permission may be withdrawn at any time for failure to observe these conditions, or for any unsafe use of the car.
- The details below must be accurate and updated if necessary; when permission is granted these details will be copied to the Estates Manager.
- In submitting this form parents undertake to ensure that their child has a full driving licence, that the car's MOT certificate (if necessary) is up to date, and that all insurance is in place.

Permission to use the car begins when this form has been received and approved by email by the Deputy Head (Pastoral), or in his absence by the Deputy Head (Academic).

Pupil's Name	_____
Pupil's House	_____
Car Manufacturer	_____
Car Model & Colour	_____
Registration Number	_____
Parent name	_____
Signature	_____
Date	_____

*Permission is granted for your child to have a car in school.*

Signed: \_\_\_\_\_ Deputy Head (Pastoral)

Date: \_\_\_\_\_